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3-7-88

Implementation of I.C.D.S. Scheme  
through Voluntary Organisation.

Government of Gujarat,  
Health & Family Welfare Department,  
Resolution No. ICD-1188-2104-R.2  
Sachivalaya, Gandhinagar.  
Dated the 7.9.1988.

- Read: (1) Tour note of Shri M.S. Dayal, Joint Secretary Ministry of Social Welfare to Gujarat from 20<sup>th</sup> to 22<sup>nd</sup> January, 1983.
- (2) Letter No. NUT-ICDS-Vol-Org.No. 83, dated 19-5-'83 from the Director of Health Medical Services and Medical Education (Health), Ahmedabad.
  - (3) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-4677-R, dt. 9-3-84.
  - (4) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-1550-(84)R, dt. 7-5-1984.
  - (5) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-4677-R.2, dt. 23-11-84.
  - (6) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-4677-R.2, dt. 24-10-85
  - (7) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-4677-R-2, dt. 23-7-8-1986
  - (8) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1082-4677-R-2, dt. 26-11-1983
  - (9) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1186-GOI (161) R-2, dt. 5-2-87.
  - (10) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1186-GOI (161) R-2, dt. 17-3-87
  - (11) Govt. Resolution, Health & Family Welfare Deptt., No. ICD-1186-GOI (161) R-2,, dt. 28-3-87
  - (12) Govt. Resolution, Health & Family Welfare Deptt., No. ICD- GOI (161) R-2, dated 28-4-87
  - (13) Govt. Resolution, Health & Family Welfare Deptt., No. ICD- GOI (161) R-2, dated 26-8-'87
  - (14) Govt. Resolution, Health & Family Welfare Deptt., No. ICD- GOI (161) R-2, dated 28-11-'87

## RESOLUTION;

1. With a need to consolidate, all the above letters and G.R.s, Govt. is pleased to issue the following orders for the implementation of ICDS Scheme through the Voluntary Action.
2. Government of India, Ministry of Social Welfare, has launched the Integrated Child Development Services Scheme in the year 1975-76 on an experimental basis through out country in 33 blocks with a view to reduce Child Morbidity, Child Mortality mal-nutrition and the number of school drop outs. It also aims to raise the health and nutritional status of children below 6 years besides, laying foundation for their physical, mental and social development. The need for the expansion of the programme was felt and it was also considered desirable to involve Voluntary Organisations engaged in the welfare of Women and Children for the implementation of the programme.
3. Therefore, Government of Gujarat decides to selectively entrust the work of implementation of ICDS Anganwadis to the voluntary organizations as per the guidelines appended to this resolution.
4. Under the scheme, assistance can be given
  - (a) for running anganwadies.
  - (b) for running Anganwadi workers training centres.
5. Assistance under the scheme can be given only to
  - (a) Voluntary organization, which are registered under the societies registration act/Bombay Public Trust Act, 1950.
  - (b) are financially and managerially sound.
  - © and are engaged in the welfare of women and children, with a good track record.

80  
352

6. The voluntary agencies will be required to enter into agreement<sup>+</sup> with Directorate of Health (Health Section) Gandhinagar for the same.

7. General guidelines of implementations of ICDS through voluntary organizations are attached at Annexure-A. The characterizations or qualifying of the organizations/ Institutions,. The details of the assistance are outlined at Annexure-B. The conditions for orientation to enter into agreement with the Director of Health, Medical Services and Medical Education, Gandhinagar, have been provided in Annexure-C, Procedure for application for voluntary organization has been laid down in Annexure-D.

8. The Director of Health, Medical Services and Medical Education, Gandhinagar, will issue necessary guidelines in this regard from time to time.

By order and in the name of the Governor of Gujarat.

Sd/-

(D.K. PANDYA)

Under Secretary to the Government of Gujarat.

Copy to:

All Secretariat Departments.

The Director of Health, Medical Services and Medical Education, Gandhinagar.

The Joint Director (ICDS) Director of Health, Gandhinagar. ...

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86  
353

## ANNEXURE -A

### GUIDE LINES FOR IMPLEMENTATION OF ICDS PROGRAMME THROUGH VOLUNTRARY ORGANISATIONS.

- (1) Voluntary Organisation/Institution will be handed over a unit of 17,20 & 25 Anganwadies in tribal rural & urban ICDS Block respectively, so that they can appoint their own supervisors as per norms prescribed by Govt. and if agreed by the Govt. or the whole block, if Govt, is satisfied about the competence of such an organization.
- (2) The Govt. will review the work of Organisation from time to time and grant additional Anganwadies or continue the scheme for further one year or discontinue and withdraw the implementation of scheme. Such a decision will be taken irrespective of the concurrence of Taluka Panchayat Municipal Corporation.
- (3) CDPO & MO, supervisory staff of this C.D.P.O. & D.H.O. shall supervise and visit these Anganwadies and will also be entitled to receive timely reports and returns as may be necessary from Anganwadies directly or from supervisor or from voluntary organisation. Any non-compliance or non-Cooperation by voluntary organisation may result into withdrawal of the scheme from voluntary organisation
- (4) The location of Anganwadies centres will be decided by the Director in cases where the centres are yet to be established. .
- (5) All Anganwadi workers in a block shall become the responsibility of voluntary organisations and in case there are vacancies they hall be filled in by voluntary organisations. In case of corporation limit, the local bodies can by special agreement, transfer all their workers

354  
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establishment to voluntary organisation concerned. In case of enblock transfer, supervision over functioning of Anganwadies shall be done by CDPO who may also be transferred to the voluntary organisation but in case of an existing vacancy, the post of CDPO may be filled in by voluntary organisation as per norms prescribed if Govt. agrees. Those Anganwadi workers working at present and selected as per the norms only have to be transferred to voluntary organisation. In case of transfer of Anganwadi centres not taking place in enblock manner but in bits and patches to several voluntary Organisations, the existing CDPO shall continue to exercise supervision over such centres transferred from Govt./Corporation to voluntary Organisations and only requisite number of supervisors shall get transferred alongwith the centres to such voluntary Organisations as required under norms.

In case, voluntary organisations have to fill the vacant post of Anganwadi workers, the same can be done as per the guidelines issued vide Govt. Resolution, Health & Family Welfare Department, No. ICD-1086-2789-R-2 dated 5-1-1987 and further amended from time to time.

ANNEXURE – BCHARACTERISTICS OF THE ORGANISATION  
/INSTITUTIONS FOR UNDERTAKING THE SCHEME.

1. An organisation launched by a State Government or a local body or establishment under an Act of State Legislature or resolution of State Government shall not be entitled to assistance under this Scheme.
2. It should ordinarily have been registered for a period of five years.
3. It should have a properly constituted managing body with its powers, duty and responsibilities clearly defined and laid down in written constitution.
4. It must be dealing with child/women development.
5. It must have a good record in the field of child development.
6. Its financial position should be sound.
7. It should have facilities, resources and experience for undertaking a needed welfare programme.
8. It is not to run for a profit to any individual or a body of individuals.
9. Assistance under this scheme shall be admissible for the following items honorarium of Anganwadi workers and helpers, contingencies, equipments (non-recurring), supervision work etc. as per norms fixed by Govt. From time to time.
10. "Supplementary food" will be provided at the rate of 65 paise for children, 115 paise for severely malnourished children, 95 paise for mothers per day per beneficiary for 300 days in a year.

11. All grants mentioned above shall be planned with the voluntary organisation by the CDPO of the concerned block.

**CONDITIONS FOR GRANTING AID.**

(Assistance to the Organisation/Institutions for Implementation of Integrated Child Development services Scheme Partial/Complete.

1. If an organisation has already received or is expected to receive a grant from some other official sources for the purpose for which the application is being made under the scheme, assistance of grant will normally be made after taking into account grant from such other official sources.
2. No assistance shall be given if the applicant organisation has received an assistance for the same purpose in the same area from the Central Social Welfare Board, or State Social Welfare advisory Board or from such other Official Sources.
3. If it is found at a later date that the organisation/Institution had withheld or suppressed information regarding the grants from other official sources for this purpose, the grant of the State Government may be asked to refund, if the grant is already paid to it.
4. An aided organisation/Institution shall be open to inspection by an officer of the State Health and Family Welfare Department or a nominee of this authority.
5. An aided organisation/Institution shall maintain separate accounts of the grants received under this scheme. They shall always be open to check by an officer deputed by Government or by the Director of Health and Medical Services and Medical Education

(Health), Gandhinagar. They shall also be open to test check by Accountant General and Audit party of the Health and Family Welfare Department.

6. An aided organisation/Institution shall maintain a record of all assets acquired wholly or substantially out of Government grant and from UNICEF and other International agencies, such assets shall not be disposed of encumbered or utilized for purpose other than these for which the grant were given, without prior sanction of the Government. In case of default on the part of an Organisation/Institution at any time, such properties will revert to the Government.
7. An aided organisation/Institution shall before, it receives assistances from the Government, execute a bond to the effect that in the event of failure to abide by any or all of the conditions of the conditions of the grant, it shall be liable to refund the whole or such part of the grant as the Government may decide.
8. An aided organisation/institution should have its Organisations budget for the year for which it propose to apply for assistance approved by the Government of Gujarat to qualify for assistance.
9. The quantum of grant is decided by Directorate of Health Services Gandhinagar as per the norms fixed by Government or the actual expenditure incurred by voluntary organisation whichever is less.
10. An aided organisation/Institution must exercise of reasonable economy in expenditure on approved items.
11. The services of the organisation should be open to all citizens of India without distinction of religion, race, caste, language or any of them.

12. An aided organisation/Institution organizing a seminar, conference, refresher course or a workshop shall not invite foreign delegates without prior approval of the Government.
13. An aided organisation/Institution shall furnish to the department of Health and Family Welfare and to the Directorate of Health and Medical services and Medial Education (Health Section) Gandhinagar a monthly quarterly progress report of activities as per requirement of the State Government and Government of India.
14. An aided organisation/Institution shall furnish to the Department of Health & Family Welfare such information as the department may require from time to time.

392 (4)

## ANNEXURE – C

### PROCEDURE FOR APPLYING FOR ASSISTANCE.

Under the scheme of Implementation of ICDS through Voluntary Organisations.

1. An Organisation/Institution desires of applying under this scheme, should sent its application to the Director of Health Services (Health Section), Gandhinagar, as per the Annexure-D0
2. Each application should be accompanied by the following documents:-
  - (a) A brief describing the objectives and activities of the Organisation/Institution.
  - (b) A copy of the Constitution of the Organisation/Institutions.
  - (c) Names and full particulars of the Board of Management, Governing Body etc., of the Organisation.
  - (d) The latest available Annual Report.
  - (e) The detailed budget indicating the assistance demanded, the likely expenditure of the year to which the application pertains.
  - (f) A statement showing grant received, promised or requested from other bodies like the department of. Central or State Social Welfare Board etc. for this purpose.
  - (g) An audited statement of the accounts of the Organisation/Institution for the previous year certified by a Chartered Accountant or Government Auditor.

3. The Director of Health Services (Health Section), Gandhinagar will decide the quantum of assistance that would be paid to them. The Director of Health Services (Health Section) will grant assistance for a period of one year initially/. Grant of further extension of assistance by the Directorate will depend upon the physical progress, financial progress and regular submission of audited/unaudited accounts, etc. The Director of Health Services (Health Section) Gandhinagar is the final deciding authority for granting assistance.

39 3  
26

## ANNEXURE – D

Government of Gujarat,  
Department of Health and Family Welfare  
(Assistance to the Organisation/Institution for  
Implementation of Integrated Child Development  
Services Scheme-Partial/Complete).

### APPLICATION FORM

1. Name and address of the Organisation/Institution
2. Nature of the Organisation/Institution.
3. Date of Establishment.
4. Brief history and a brief account of the activities of the Organisation since inception.
5. Whether recognized by State Government? Yes/No.
6. Whether located in its own or rented building?
7. Whether registered under Indian Societies Registration Act XXI, 1960, A Public Trust registered under any law in force?
8. List of papers/statements to be attached.
  - a) Prospectus of the Organisation/ Institution or a brief description of

- its objectives and activities.
- b) Constitution of the Board on management and the particulars of each member.
  - c) Constitutions of the Organisation/  
Institution.
  - d) A copy of the annual report for the previous year.
  - e) A complete list of the members of the staff of the Organisation/  
Institution alongwith a statement showing their qualification, experience, duties, scales of pay honorarium another allowances if any.
  - f) A copy of each of the receipt and disbursement statement and balance sheet of the previous one year duly certified by a Chartered Accountant or a Govt. Auditor.

9. Additional information if any?

The Organisation/ Institution is willing to undertake implementation of ICDS Scheme in ICDS Project block partially/completely.

Signature of the Secretary/  
President of the Organisation/  
Institution with Stamp.